

## TRANSFER OF MEMBERSHIP

We will issue a final bill or refund after the \$100.00 membership has been applied. The meter will be locked at that time and water will not be available until the transfer is complete. The new owner will be responsible for completing a service application, a \$100.00 membership fee, and a \$25.00 transfer fee once the property is transferred. If the transfer is not completed within 60 days, the meter will be pulled and the new owner will be charged the current new meter rate.

### CROSS CONNECTIONS

Please be careful not to allow any possible cross connections that could contaminate the water within your neighbors' homes. Cross connections may occur at livestock water troughs, swimming pools, or any other location where water could be siphoned back into the system.

### HOLIDAYS:

The office will be closed for the following holidays:

January 1	New Years Day
April 10	Good Friday
May 25	Memorial Day
September 7	Labor Day
October 12	Columbus Day
November 11	Veterans Day
November 26 & 27	Thanksgiving
December 24 & 25	Christmas

### DROUGHT CONTINGENCY PLAN INFORMATION

The General Manager of Benton City Water Supply Corporation has the authority to execute the Drought Contingency Plan as necessitated by the circumstances. Such restrictions will remain in effect until the General Manager lifts the restrictions.

1. Stage One – Customer Awareness (April through September):  
This restricts the use of water for outdoor sprinkling, watering of lawns, shrubs, driveways, and automobiles. Meters that end with even numbers (or zero) may water on even days, and meters that end with odd numbers may water on odd days. Watering will be confined to the hours of 6 A.M.-10 P.M. and 8 A.M.-10 P.M. on weekdays. Watering is not allowed on weekends.
2. Stage Two – Voluntary Water Conservation:  
Watering is not allowed. This includes any use of water not specifically necessary for public health or safety.
3. Stage Three – Mandatory Water Use Restrictions:  
Watering is not allowed. This includes any use of water not specifically necessary for public health or safety. Any violation of these restrictions may, in accordance with the Corporation's Bylaws, result in membership termination, and removal of the water meter.

The General Manager shall, through the news media, Benton City Water Supply Corporation website, or telephone, provide daily standings on emergency conditions to all members. The General Manager shall have sole authority to place or remove the imposed emergency restrictions. The termination of drought measures will take place when the conditions that initiated the drought measures subside, and the General Manager feels termination is warranted. The members shall be informed of the termination of the drought measures in the exact way they were informed of the drought measures.

### **Landlords BEWARE!**

The owner of the membership is responsible for all charges incurred on the account. The renter will be required to fill out an application and Service Agreement. If the tenant changes, please notify the office so that proper paperwork can be filled out by the new renter.

**Remember to update your address and phone number on the back of your monthly billing stub.**

### **PREVENTING EMPLOYEES FROM DOING THEIR JOBS:**

Please be advised, by direction of the Board of Directors, that should any member interfere with, or prevent, an employee from doing their job, the appropriate County Sheriff's Office will be notified and the Benton City Water Supply Corporation employee will be escorted to the member's location by a Deputy. The Deputy will remain until the job is completed.